

**MATH 140 or 141**  
**Credit by Examination Procedure (Policy 42-50)**  
Revised August 18, 2015

Penn State students may earn credits through successful completion (70% or better) of a comprehensive examination. This examination is a substitute for completing the usual requirements of a course. Credits earned in this manner may be used to meet degree requirements.

1. Discuss with your advisor if Credit by Examinations is appropriate for you.
2. Obtain the "Credit by Examination Application Form" from the Undergraduate Office of the Department of Mathematics, 104 McAllister Building.
3. Take the form to the College Dean or your college or Director of DUS for a signature.
  - Eberly College of Science student takes the form to 428 Thomas for signatures in two places: "Student's College or Dean..." and "Instructor's College or Dean..."
  - Engineering Students acquire the signature of Dean Masters or her representative. Take question to Engineering Advising, 209 Hammond Building.
4. Take the signed form to 104 McAllister Building (Math Department) and obtain the signature (on the "Head of the Department" line) of Dr. Sellers.
5. Pay the \$30 per credit fee (a total of \$120 for MATH 140 or MATH 141) at 107 McAllister Building.
6. Take the validated form to 104 McAllister to schedule the exam. The coordinator of MATH 140 and 141 will sign the form when the exam is scored.
7. Note: A score of 70% or above is required to receive credit for the course. However, no grade is recorded on the student's transcript. No notation is made if a grade of D or F is earned, however the fee is not refunded.

Students who wish to review are directed to the Mathematics Department course website:  
<http://www.math.psu.edu/ug/courses>